

DRAFT

AGENDA FOR THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF SONG BA JOINT STOCK COMPANY

Date: 31 March 2025.

**Address: Minh Toan Galaxy Hotel, No. 306 2/9 Street, Hai Chau District,
Da Nang City.**

No.	Contents	Time	Performed by
I	Pre - opening procedures	7h15÷8h00	
-	Welcome delegates, shareholders, guests; guide registration, confirm shareholder's eligibility; distribute documents; arrange seats		Organizing Committee
-	Summary of shareholder attendance rate		Organizing Committee
II	Opening of the General Meeting of Shareholders	8h00÷8h20	
-	Check report on shareholder's eligibility		Organizing Committee
-	+ Reason statement; + Introduction of delegates and participants		
-	Introduce and invite the Presidium to chair the meeting		
-	Appoint the meeting's secretary		<i>Mr. Thai Hong Quan,</i> Chairman of the Board of Management - Chairperson
-	Elect the Vote - Counting Committee		Chairperson
-	+ Approve the Regulations of the General Meeting of Shareholders. + Approve the Agenda for the General Meeting of Shareholders.		Chairperson
III	Content of the General Meeting of Shareholders	8h20÷11h35	
1	Report on the Company's profit and loss statement in 2024 and Plan for 2025.	8h20÷8h40	Mr. Dinh Chau Hieu Thien Member of Board of Management - General Director
2	Report on the Company's Audited Financial Statements for 2024.	8h40÷8h50	Mr. Pham Thai Hung - Chief Accountant of the Company

No.	Contents	Time	Performed by
3	Report of the Board of Management in 2024 on governance, performance of the Board of Management, and each member of the Board of Management.	8h50÷9h00	Chairman of the Board of Management
4	Report of the Board of Supervisors in 2024 on inspection and supervision of the Company's operations; evaluation of the performance of the Board of Supervisors and each member of the Board of Supervisors.	9h00÷9h10	Ms. Phan Thi Anh Dao - Chief of the Board of Supervisors
5	Statement of the Board of Supervisors on the proposal to select an auditing unit for the Company's 2025 Financial Statements.		
6	Statement on 2024 profit distribution and 2025 profit distribution plan.	9h10÷9h20	Chairman of the Board of Management
7	Statement on salary and remuneration of the Board of Management and Board of Supervisors of the Company in 2024 and plan for 2025.		
8	Company's 5-year strategic orientation report, period of 2025-2030, vision to 2035.	9h20÷9h30	General Director
9	Discussion of the General Meeting of Shareholders	9h30÷10h00	Chairperson, Shareholder
10	Disseminate voting rules and vote to approve the contents of Reports, Statements.	10h00÷10h15	Chairperson, Chief of Vote-Counting Committee, shareholder
11	Elect Members of the Board of Management, Board of Supervisors for the 2025-2030 term		
-	Disseminate and guide the Regulations on election of Board of Management and Board of Supervisors	10h15÷10h20	Chief of Vote-Counting Committee
-	Approve the Regulations on election of Board of Management and Board of Supervisors	10h20÷10h25	Chairperson
-	Approve the list of candidates, nominations		
-	Elect the Board of Management and Board of Supervisors (2 ballot boxes)	10h25÷10h35	Chairperson, Vote-Counting Committee, shareholder
12	15 minute break (Vote-Counting committee will work)	10h35÷10h50	
13	Report on the results of the vote counting to approve the contents submitted to the General Meeting of Shareholders	10h50÷11h00	Chief of Vote-Counting Committee
14	Report on the election results of the Board of Management and Board of Supervisors for the 2020 - 2025 term		

No.	Contents	Time	Performed by
15	The new Board of Management for the 2025 - 2030 term will meet and elect the Chairman of the Board of Management.	11h00÷11h05	Members of the Board of Management for the 2025-2030 term
16	The Board of Management and Board of Supervisors for the 2025 - 2030 term will be introduced to the General Meeting of Shareholders. The Chairman of the Board of Management for the new term will give a speech.	11h05÷11h15	The Board of Management and Board of Supervisors for the 2025 - 2030 term
17	The Board of Management and Board of Supervisors for the 2025 - 2030 term present flowers and take photos with the members of the Board of Management and Board of Supervisors (2020 - 2025 term) who will not continue to participate.	11h15÷11h20	The Board of Management and Board of Supervisors for the 2025 - 2030 term and 2020 - 2025 term
18	Read the draft of Minutes and Resolution of the General Meeting of Shareholders	11h20÷11h25	The Meeting's Secretary
19	Vote to approve the Resolution of the General Meeting of Shareholders	11h25÷11h30	Chairperson
IV	Closing speech	11h30÷11h35	Chairperson